

RECORD OF PROCEEDINGS
CAMBRIDGE CITY SCHOOL DISTRICT
Board of Education
Regular Board Meeting
Garfield Administrative Center — 5:00 P.M.

December 19, 2024

The Cambridge City School Board of Education met for a Regular Board Meeting at 5:00 p.m. at Garfield Administrative Center on Thursday, December 19, 2024.

A. PRESIDENT'S PROCEDURES

1. Call to Order

2. This meeting is a meeting of the Board of Education in public for purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

3. Pledge of Allegiance

4. Roll Call

Board Members answering the roll call were:

Members present were:

Mr. David Evancho
Mr. Dave Gray
Mr. Dave Peoples
Mr. Steve Taylor

Members absent were:

Mr. Ron Miller

Also present were: Mr. Dan Coffman, Superintendent
Mr. Ed Wright, Treasurer

B. RECEPTION OF VISITORS

1. All visitors are asked to sign in if they wish to address the Board. It is the policy of the board to invite public participation in its meetings. However, to promote the efficient conduct of the board's business, the following limits are required.

2. A member of the public may speak no more than once on any subject and for no longer than five (5) minutes.
3. The total length of any or all audience participation at one given meeting shall not exceed one (1) hour.
4. Public participation may only take place during the time scheduled on the agenda –
RECEPTION OF VISITORS.

C. ADOPTION OF AGENDA and ADDENDUM with a change

Change: Addendum – Item J, replacing Board Recommendations with Policy Guidelines

Motion and Roll Call

Resolution FY2025-034 On a motion by Mr. Peoples and seconded by Mr. Gray, the Board moved to approve the Agenda and Addendum with a change.

Roll Call: Mr. Peoples, aye, Mr. Gray, aye, Mr. Evancho, aye, Mr. Taylor, aye,
Motion passed 4-0.

D. COMMUNICATIONS

- Public Hearing for input on the 2025-2026 Student School Calendar
 - No Comments

E. ADMINISTRATIVE COMMENTS

Mr. Coffman requested a moment of silence for students and parents along with prayers for students in needs. Ticket Booth and Concession Stand at McFarland Stadium will go out to bid next week.

F. OLD BUSINESS

No Old Business

G. TREASURER'S REPORT/RECOMMENDATIONS

1. The Treasurer recommends the Board of Education approve the monthly financial statements for the month ended November 30, 2024:

Board Graphs
Reconciliations
Cash Summary
Spending Plan Summary including YOY Comparison

2. The Treasurer recommends the Board of Education approve the following minutes:

November 21, 2024 Regular Board Meeting

3. The Treasurer recommends the Board of Education approve the following donation:

12/12/24	\$50,000	Anonymous
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4. The Treasurer recommends the Board of Education approve the Amended Section 125 Cafeteria Plan resolution effective January 1, 2025.

5. **RESOLUTION**

**SELF-CERTIFYING \$50,000.00 MICRO-PURCHASE
THRESHOLD FOR USE OF FEDERAL FUNDS**

The Treasurer recommends self-certifying a micro-purchase threshold of \$50,000 for expenditures of federal funds, consistent with the \$50,000 bidding threshold in R.C. 3313.46, in accordance with 2 C.F.R. § 200.320(a)(iii) and (iv).

Background:

1. The School District is, from time to time, the recipient of Federal grant funding (such as “Federal Funds”), which it uses to purchase goods and services.
2. When using the Federal Funds, the School District must comply with the procurement requirements of the Uniform Guidance, including the use of approved procurement methods found in 2 CFR § 200.320.
3. 2 C.F.R. § 200.320(a)(ii) provides that the School District may award “micro-purchases” without soliciting competitive price or rate quotations, where the School District determines the price of such “micro-purchase” to be reasonable.
4. 2 C.F.R. § 200.320(a)(iii) and (iv) allow the School District to self-certify a “micro-purchase” threshold up to \$50,000 on an annual basis.
5. An increased micro-purchase threshold is justified because R.C. 3313.46 provides for a \$50,000 threshold for sealed bidding and having consistent thresholds will ensure consistency and efficiency in the School District’s procurement processes and procedures; accordingly, consistent with the \$50,000 threshold of R.C. 3313.46, the School District will raise the micro-purchase threshold to \$50,000.

6. The School District shall maintain documentation related to all micro-purchases to be made available to the Federal awarding agency and auditors in accordance with 2 C.F.R. § 200.334.

The Board of Education hereby resolves as follows:

1. A \$50,000 micro-purchase threshold is consistent with the \$50,000 bidding threshold established in R.C. 3313.46.

2. Such \$50,000 micro-purchase threshold is self-certified for any expenditure of Federal Funds, as permitted by 2 C.F.R. § 200.320(a)(iii) and (iv), for the current fiscal year.

6. The Treasurer recommends the Board of Education approve and accept the General External Financial Statements for the Fiscal Year Ended June 30, 2024.

Motion and Roll Call

Resolution FY2025-035 On a motion by Mr. Gray and seconded by Mr. Taylor, the Board moved to approve items 1-6.

Roll Call: Mr. Gray, aye, Mr. Taylor, aye, Mr. Evancho, aye, Mr. Peoples, aye,
Motion passed 4-0.

H. SUPERINTENDENT'S REPORT/RECOMMENDATIONS

A. GENERAL BUSINESS

1. **BOARD OF EDUCATION RESOLUTION**

WHEREAS, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program **Head Girls Softball Coach** 3319.22 of the Revised code; and

WHEREAS, no such employees qualified to fill the position has accepted it; and

WHEREAS, the Board then advertised the position as available to any individual with such a license who was qualified to fill it and who was not employed by the Board, and no such person applied for and accepted the position, and

WHEREAS, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program Head Girls Softball Coach for the 2025-2026 school year with Robert Shepard (effective pending renewal of Pupil Activity permit). Compensation shall be fixed at the same amount as was offered to the District's licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

BE IT FURTHER RESOLVED THAT the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

2. **BOARD OF EDUCATION RESOLUTION**

WHEREAS, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program Head Boys Tennis Coach 3319.22 of the Revised code; and

WHEREAS, no such employees qualified to fill the position has accepted it; and

WHEREAS, the Board then advertised the position as available to any individual with such a license who was qualified to fill it an who was not employed by the Board, and no such person applied for and accepted the position, and

WHEREAS, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program Head Boys Tennis Coach for the 2025-2026 school year with Tim Gibson. Compensation shall be fixed at the same amount as was offered to the District's licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

BE IT FURTHER RESOLVED THAT the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

3. **BOARD OF EDUCATION RESOLUTION**

WHEREAS, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program **Head Boys Baseball Coach** 3319.22 of the Revised code; and

WHEREAS, no such employees qualified to fill the position has accepted it; and

WHEREAS, the Board then advertised the position as available to any individual with such a license who was qualified to fill it an who was not employed by the Board, and no such person applied for and accepted the position, and

WHEREAS, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program **Head Boys Baseball Coach** for the 2025-2026 school year with **Jamaal Lowery**. Compensation shall be fixed at the same amount as was offered to the District's licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

BE IT FURTHER RESOLVED THAT the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

4. **RESOLUTION**

Approve the membership dues for Cambridge Area Chamber of Commerce 1/1/2025 – 12/31/2025 for \$176.00.

5. **RESOLUTION**

Approve Cambridge Intermediate School to administer both ELA and Mathematics 3rd grade testing paper/pencil for the 2025-2026 school year.

Motion and Roll Call

Resolution FY2025-036 On a motion by Mr. Peoples and seconded by Mr. Taylor, the Board moved to approve items 1-5.

Roll Call: Mr. Peoples, aye, Mr. Taylor, aye, Mr. Evancho, aye, Mr. Gray, aye,
Motion passed 4-0.

PERSONNEL

Classified

1. VOLUNTEERS

Approve the following as volunteers for the 2024-2025 school year on an as needed basis **pending the appropriate paperwork.**

Kathrin Dunlap
Stephanie Fahner

Stacy Kennedy

Whitney Neff

2. REGULAR COOKS

Approve the following as cooks to be paid per the negotiated agreement **pending the appropriate paperwork.** Days worked will be according to Board approved work calendar.

Shanna Surrarrer
Roxxanne Fritz

CMS 3 hours (effective 12/9/24)
CIS 3 hours (effective 12/02/24)

3. UNPAID LEAVE OF ABSENCE

Approve unpaid leave of absence for Leslie Leppla for February 21, 2025.

4. BUS ROUTE #

Approve Michael Upton as bus driver for bus route #35. Days worked will be according to Board approved work calendar.

Certified

5. SUBSTITUTE TEACHER

Approve the following as a substitute teacher for the 2024-2025 school year on an as needed basis.

Baylee Yerian

Brandon Hannon

Susan Lacen

6. **ATHLETIC SUPPLEMENT CONTRACTS**

Approve the following one-year athletic supplemental contracts for the 2025-2026 school year **pending the appropriate paperwork.**

Tamara Gibson
JR Fox

Head Girls Track & Field Coach
Head Boys Track & Field Coach

7. **21st CENTURY COMMUNITY LEARNING CENTER AFTERSCHOOL -
TEACHER**

Approve the following individual as a 21st Century Community Learning Center (CCLC) Afterschool Teacher for the Cambridge School District funded by the 21st CCLC Grant #20247, #15167, or #20250 effective October 1, 2024 - April 14, 2025.

Caitlyn Todd

Catherine Carpenter

Jennifer Ware

8. **UNPAID LEAVE OF ABSENCE**

Approve unpaid leave of absence for Michael Upton for January 11-26, 2025.

9. **RESIGNATION**

Approve the resignation of Abigail Davis effective January 3, 2025.

10. **ADMINISTRATIVE CONTRACT**

Approve a 2-year contract to employee Michelle Johnston as Assistant Principal at Cambridge Middle School effective January 28, 2025 and expiring June 30, 2027. Paid per the board approved administrative salary schedule.

11. **SUBSTITUTE TEACHER**

Approve Ela Jefferis as a substitute teacher for the 2024-2025 school year on an as needed basis effective December 11, 2024.

Motion and Roll Call

Resolution FY2025-037 On a motion by Mr. Gray and seconded by Mr. Taylor, the Board moved to approve items 1-11.

Roll Call: Mr. Gray, aye, Mr. Taylor, aye, Mr. Evancho, aye, Mr. Peoples, aye,
Motion passed 4-0.

I. NEW BUSINESS

No New Business

J. BOARD RECOMMENDATIONS

1. PRESIDENT PRO-TEM

Motion to open the floor for nominations for President Pro-Tem – Mr. Dave Peoples

Nominations: Steve Taylor, David Evancho

Motion to close the floor for President Pro-Tem – Mr. Dave Peoples

Board member Present Pro-Tem vote:

Evancho: David Evancho **Gray:** David Evancho: **Miller** Absent for vote: **Peoples** David Evancho **Taylor:** David Evancho

K. POLICY CONSIDERATION/ADOPTION

2. Approve the first reading of the following new, revised and deleted policies. Policy adoption to occur in a subsequent Board meeting

#0100	#0165	#4120.08	#6320	#7540.09
#0142.1	#0165.1	#4121	#6460	#8310
#0151	#0165.2	#5131	#7440.03	#9160
#0152	#0166	#5200	#7530.01	
#0163	#0167.2	#5500	#7540.03	
#0164	#0173	#5780	#7540.04	
#1130	#3113	#4113	#6110	#6111
#6112	#6114	#6325	#6550	#7450

Motion and Roll Call

Resolution FY2025-038 On a motion by Mr. Taylor and seconded by Mr. Peoples, the Board moved to approve item 2.

Roll Call: Mr. Taylor, aye, Mr. Peoples, aye, Mr. Evancho, aye, Mr. Gray, aye,
Motion passed 4-0.

REQUEST EXECUTIVE SESSION

No Request for Executive Session

L. NEXT MEETING

DATE: January 9, 2025

TIME: 5:00 P.M.

PLACE: Garfield Administrative Center

M. ADJOURNMENT

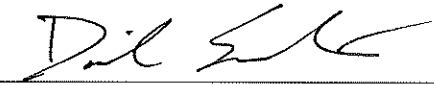
Motion and Roll Call

Resolution FY2025-039 On a motion by Mr. Peoples and seconded by Mr. Gray, the Board moved to adjourn.

Roll Call: Mr. Peoples, aye, Mr. Gray, aye, Mr. Evancho, aye, Mr. Taylor, aye

Motion passed 4-0.

The meeting adjourned at 5:21 p.m.



Mr. David Evancho, Board President



Mr. Ed Wright, Treasurer